**VIJAYA BANK**

**PERSONNEL DEPT., PA & PENSION DIVISION, HO, BANGALORE**

Ref No:PER\PA&PD\PENS\7928\2018                                             31.10.2018

The Chief Manager/Senior Branch Manager/Branch Manager,

   Sub : Vijaya Bank (Employees') Pension Regulation - 1995

  - LIFE CERTIFICATE/MARRIAGE /RE-MARRIAGE/EMPLOYMENT/

     UN-EMPLOYMENT CERTIFICATE FOR THE YEAR 2018

   Ref : HO Circular No.132/2004 dated 13.07.2004

The Pensioner/Family pensioner is required to furnish Life Certificate in November each year as per Annexure enclosed.  For  the  convenience  of  the Branches we are attaching separate formats for Pensioners (**Annex-1A**) and Family Pensioners (**Annex-1B**) in lieu of the combined formats enclosed to the HO circular no 132/2004 dated 13.07.04.

If the recipient of family pension is a widow / widower or an unmarried daughter/son he/she should submit re marriage/marriage certificate at six monthly intervals in the month of May & November as per **Annex-IIA** enclosed.  Above certificate is to be certified by BM / Officer of the Branch.

If the recipient of family pension is a daughter/son he/she should submit re employment/unemployment status certificate at six monthly intervals in the month of May & November as per **Annex-IIB** enclosed.  Above certificate is to be certified by BM / Officer of the Branch.

In case the pensioner/Family Pensioner is unable to submit Life Certificate/ Marriage/Re marriage certificate in person on a/c of serious illness/incapacitation an intimation to this effect, supported by a medical certificate from a registered medical practitioner about his/her inability to appear in person should be obtained and  Life  Certificate  / Marriage / Re Marriage Certificate  should be recorded by  BM / Officer by visiting the pensioner at his / her residence/ at Hospital.

The necessary formats are attached herewith.

**ANNEXURE – IA, IB, IIA and IIB SHOULD BE RETAINED AT THE BRANCH. THE CONSOLIDATED CONFIRMATION CERTIFICATE IN ANNEXURE - III SHOULD BE SUBMITTED TO THE RESPECTIVE REGIONAL OFFICE WITH A COPY TO PENSION DIVISION, HEAD OFFICE  BY  30.11.2018.**

**BRANCHES/OFFICES ARE REQUESTED TO ENTER THE LIFE CERTIFICATE SUBMITTED BY VIJAYA BANK PENSIONERS/ FAMILY PENSIONERS IN THE URL PROVIDED FOR THE SAME. KINDLY DONOT SEND THE HARD COPY OF THE LIFE CERTIFICATE TO US. ALSO DO NOT SCAN THE LIFE CERTIFICATE AND SEND AS ATTACHMENT THROUGH I-NET. ONLY DATA ENTERED IN THE URL PROVIDED WILL BE TAKEN INTO ACCOUNT.**

**The details of URL will be provided shortly when the portal is ready for entry.**

**I M P O R T A N T :**

Please note that, if the Pensioner /Family Pensioner does not SUBMIT the necessary Certificate/s, Pension / Family Pension will NOT be remitted/Credited from the month of December 2018 Onwards.

Hence, you are advised to kindly ensure obtention of the Certificate/s from the Pensioner/Family Pensioner immediately.

***FURTHER, BRANCH TO ENSURE NOT TO ENTER THE FAMILY PENSONERS’ LIFE CERTIFICATE UNDER  THE EMPLOYEE PENSIONER’S LIFE CERTIFICATE.  THE WRONG REPORTING WILL BE VEIWED VERY SERIOUSLY AND CONCERNED OFICIALS SHALL BE HELD RESPONSIBLE FOR THE SAME.***

The list of Vijaya Bank Pensioner/Family Pensioner drawing pension/family pension from your branch will be sent separately during first week of November.

**THE PENSIONERS CAN ALSO SUBMIT DIGITAL LIFE CERTIFICATE THROUGH WEBSITE**[**www.jeevanpraman.gov.in**](http://www.jeevanpraman.gov.in/)

**THE INFORMATION MAY BE DISPLAYED ON THE NOTICE BOARD OF THE BRANCH FOR THE ATTENTION OF THE CONCERNED.**

**Sd/-**

**Secretary.**

**Vijaya Bank [Employees’] Pension Fund**